



Dear upcoming 9<sup>th</sup> and 10<sup>th</sup> grade parents and students:

Over the summer, instead of summer reading, the upcoming 9<sup>th</sup> and 10<sup>th</sup> grade students will be taking a keyboarding class online. This class will count as a high school credit, and the grade will count in their GPA. The course must be completed by August 7, 2024.

Please use the link below to join the appropriate class.

\*Please note the course must be done on a full keyboard and cannot be done on a phone or tablet.

Please email me if you have any questions or run into any problems.

### **Lessons to complete**

- Beginner (15 lessons)
- Intermediate (12 lessons)
- Advanced (7 lessons)
- Tech Readiness (9 lessons)
- Career Prep (15 lessons)

\*Other games and reinforcement lessons can be done, but they are not required.

I encourage you to begin your lesson now so as not to be bogged down at the end of summer!

**DON'T WAIT!**

Happy Typing,

*Michele Holliman*

[mholliman@bcadothan.org](mailto:mholliman@bcadothan.org)

**Upcoming 9<sup>th</sup> Grade** Keyboarding Class Sign-Up: <https://www.typing.com/join#66460D5D91347>

**Upcoming 10<sup>th</sup> Grade** Keyboarding Class Sign-up: <https://www.typing.com/join#66460DAB90C0C>

- Click on the link above.
- Once there, click on Create a new account.
  - Username set-up to use: **FirstName.LastName** (Example: Jane.Doe)
  - Password set-up to use: **FirstNameBirthdate (MMDD)** (Example: Jane0212)
  - Email is optional